

Vacancy Announcement

Senior Research Assistant- position: 2

The BRAC James P Grant School of Public Health (JPGSPH) at BRAC University was established in 2004 as an educational and research institution focusing on the integral areas of teaching, research, and services. The goal of the school is not only to impart knowledge but also to act as a center of excellence in knowledge creation through research and training that connects with practice.

We are looking for **Senior Research Assistants** to support a two-year Erasmus Capacity Building for Higher Education project – ACCESS4ALL - Adapting Climate Change Education, Skills and Sustainability for Advancing Locally-Led Solutions. The SRA will directly report to the Coordinator and Project Lead at BRAC JPGSPH. Details of the position are stated below:

Webpage Link: <https://bracjpgsph.org/career.php>

Key responsibilities:

1. Assist in organizing the stakeholder meetings and dissemination events, e.g., contact the participants of dissemination event, assist in managing logistics, etc.
2. Contribute to tool development for research components of the project.
3. Assist in stakeholder mapping and outreach
4. Collect quantitative and qualitative data, e.g., prepare sample frame, collect quantitative/survey data, assist in scheduling data collection (in-depth interviews, FGDs, observations, participatory appraisal), and be responsible for filling out the consent forms in conformity with ethical guidelines.
5. Enter data in case of quantitative research and transcribe in qualitative research.
6. Adjust bills after coming from field visits and other relevant occasions.
7. Provide any other additional research support.
8. Provide supervisory support to the data collectors and research assistants.

Qualification/Requirements:

Master's in social science (economics, statistics, data science, anthropology, social science) or climate change. Or Bachelor's in social science / Bachelor's of science in environmental science and at least 1 year of experience in the research field.

Other Requirements:

- Excellent communication skills in English and Bengali
- Ability to work well individually and in complex team environments.
- Salary: Negotiable. Commensurate with experience and qualification.
- Contract Period: One year (expected to start as early as possible from December 2023 with the possibility of extension)
- Benefits: As per the policies of BRAC JPGSPH.

How to apply: Interested candidates are requested to send their CV to recruitment.sph@bracu.ac.bd by Thursday, November 23rd 2023.

Only short-listed candidates shall be invited for the interview.

The Organization reserves the right to make an appointment at a grade lower than that advertised.