



Vacancy Announcement

Position: Trainer, Caregiver (Part Time)

BRAC James P Grant School of Public Health (JPGSPH) at BRAC University was established in 2004 as an educational and research institution focusing on the integral areas of teaching, research, and services. The goal of the school is not only to impart knowledge but also to act as a center of excellence in knowledge creation through research and training that connects with practice.

Trainer position for the Caregiver Development Programme at BRAC James P Grant School of Public Health, BRAC University offers exciting opportunities to develop interactive teaching skills in Caregiver courses. This position will require you to Support growth and program development, and to take suitable strategies for the programme.

Key responsibilities:

The main responsibilities are as follows:

- Develop and implement comprehensive training programs integrating theoretical knowledge and practical skills essential for diverse caregiving scenarios.
- Create detailed curriculum, lecture sheets, and engaging presentations with visuals and interactive elements to enhance learning.
- Facilitate interactive training sessions and conduct practical demonstrations of caregiving practices such as personal care and medication administration.
- Organize and oversee caregiver examinations ensuring confidentiality and a supportive learning environment.
- Assist in compiling comprehensive reports detailing training outcomes and their impact on caregiver performance.
- Maintain communication with healthcare professionals and regulatory bodies to align training with industry standards.
- Provide timely education on the physical and emotional aspects of caregiving.
- Conduct engaging training using various techniques like presentations, role-plays, case studies, and simulations.
- Update training materials regularly with the latest guidelines, research, and regulatory requirements.
- Provide ongoing support and mentorship to address caregivers' questions, concerns, and challenges, collaborating with healthcare professionals to enhance caregiving practices.

These points succinctly outline the core responsibilities and activities expected from a Caregiver Trainer, focusing on program development, instructional delivery, support, and compliance with standards.

Educational Qualification:

- Bachelor's & master's degree in any discipline from a recognized institution

Qualifications and Skills

- Freshers are encouraged to apply
- Completion of Caregiver Training Certificate Course NSC Level II & III
- Must have a good command of writing and speaking English as well.
- Ability to work effectively in a multicultural and multidisciplinary environment.
- Proficiency in MS Office Suite (Word, Excel, PowerPoint) and instructional technology

Contract Types and Duration:

The agreement is based on a contractual service arrangement but there is a potential for extension based on the availability of funds and performance.

How to apply: Interested candidates are advised to send an application with a complete CV to recruitment.sph@bracu.ac.bd by May 30, 2026. **Please mention in the subject line of your email: Trainer, Caregiver.** We will stop receiving CVs once sufficient applications are received.

Only shortlisted candidates shall be invited for the interview. All tests & interviews will be held in Dhaka. We are an equal opportunity employer and encourage applications from qualified women and minority candidates.

The Organization reserves the right to make an appointment at a grade lower than advertised.

BRAC JPGSPH regrets to inform you that it is not liable to reply to all the submitted applications.