

## **Institutional Review Board (IRB)**

### **Introduction**

The IRB at the JPGSPH is the central body responsible for the technical and ethical oversight of the School. It is responsible for developing and setting technical and ethical standards and ensure their applications and adherence in all independent and collaborative projects and study proposals submitted by JPGSPH, any department or institute of BRAC University, or BRAC programs particularly related to research.

The IRB operates through two interdependent bodies. The main IRB body looks into the ethical aspects of any research undertaken under its jurisdiction. Additionally, a Research Review Committee (RRC) scrutinizes the study design and scientific contents of a proposal, if necessary.

### **Application Process**

IRB meetings are held monthly, and applications can be submitted at any time. However, application submitted after the First of each month, will be considered for next month's session.

Any application must include:

1. Application form duly filled and signed by the relevant researchers,
2. Ethics certificates for all key personnel,
3. All survey instruments in both Bangla, English, and any other local languages that the researchers may want to carry out the survey or the interviews,
4. Relevant consent forms, and
5. IRB Application Fees.

### **IRB Fees**

The IRB will charge BDT 30,000 per protocol/study proposal for regular submission; for an expedited review, the fee will be BDT 50,000. IRB will waive the fees for the master's students of BRAC JPGSPH, BRACU and BRAC. For any doctoral thesis of BRAC JPGSPH, BRACU and BRAC, the fee will be BDT 10,000. For any masters or doctoral thesis of students other than BRAC JPGSPH, BRAC U or BRAC (if anyone from BRAC JPGSPH, BRACU or BRAC is the supervisor/co-supervisor of the thesis), the fee will be BDT 15,000. The fees can be deposited at the Finance Department, BRAC JPGSPH or can be deducted from the budgetary allocation of the respective projects.

### **Composition of IRB**

The IRB is composed of the following persons:



TO BE THE LEADING GLOBAL PUBLIC HEALTH INSTITUTE FOR THE WORLD'S CRITICAL  
HEALTH CHALLENGES AFFECTING DISADVANTAGED COMMUNITIES

**Advisor**

Prof. Malabika Sarker, Associate Dean, Director of Research at JPGSPH, BRAC University

**Management**

Prof. Syed Masud Ahmed, Director, Centre of Excellence for Health Systems and Universal Health Coverage as **Chair**

Dr. Atonu Rabbani, Associate Professor, Dept. of Economics, Dhaka University as **Co-chair**

**IRB contact**

The application form can be obtained by sending an email to [irb-jpgsph@bracu.ac.bd](mailto:irb-jpgsph@bracu.ac.bd)

For further IRB related queries or assistance, please contact Tanzima Pervin at [tanzima.pervin@bracu.ac.bd](mailto:tanzima.pervin@bracu.ac.bd)